NOAA ACCESS REQUEST FORM NATIONAL GEOPHYSICAL DATA CENTER (NGDC)

NAME:	NGDC MAIL CODE:	
SSN:	ROOM/PHONE:	_
ACTION (Check One): ADD	REPLACE	
TYPE (Check One): FE	EDERAL EMPLOYEE CONTRACTOR	GUEST RESEARCHER
CITIZENSHIP (Check One): UN	NITED STATES FOREIGN NATIONAL	,
DUTY HOURS (Check One): BU	SINESS HOURS (6:00 am to 6:00 pm) 24 Ho Foreign National and 24 Hour Access is Checked, Comple	OUR ACCESS te After Hours Request)
USER GROUPS:		
NOAAEXT (All exterior doors)BLDG. 1 (All exterior doors)BLDG. 11BLDG. 221B6011B5091B609A1B609B REQUESTING OFFICIAL:	1B611A 1B611B	
Name/Title:	Signature:	Date:
AUTHORIZING OFFICIAL:		•
Name/Title: Rashelle Richardson/Administrative Officer	Signature:	Date:
	Wendy Monroe, MRS, x5198, Room 1-4508 SECURITY INVESTIGATION Org.# Proj.#	ON CHARGE:
EMERGENCY CONTACT:		
NAME:	DAYTIME PHONE NUMBER:	
CLONIA TUDE.		

This signature certifies that the above named Federal employee/Affiliate has received his/her PIN number/ID to access the exterior doors and if needed, access controlled, interior rooms in the NOAA Building at 325 Broadway, Boulder, Colorado. Federal employee/Affiliate agrees to keep his/her PIN number/ID confidential.